



APPLICATION FOR EMPLOYMENT

Trinity Evangelical Lutheran Church (TLC) is an equal opportunity employer. TLC does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law.

PERSONAL INFORMATION

Incomplete information could disqualify you from further consideration. Please complete all fields.

Name		Date
Home Address		
Email	Home Phone	Mobile Phone
Are you legally eligible to work in the U.S?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you at least 18 years or older? <small>(If not, you may be required to provide authorization to work.)</small>		<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been terminated from employment or asked to resign by an employer?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide company names and details (use space on p. 4, if necessary):		
Are you available to work evenings, if necessary?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you available to work weekends, if necessary?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you able to perform the essential functions of the job for which you are applying, with reasonable accommodation?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever worked for TLC before?		<input type="checkbox"/> Yes <input type="checkbox"/> No

EMPLOYMENT DESIRED

Position desired	
Date you could start	Compensation desired <small>(hourly rate or salary)</small>
How did you hear about this position? <small>(Check all that apply)</small>	<input type="checkbox"/> Friend, acquaintance or relative <input type="checkbox"/> Online ad/job board <input type="checkbox"/> Poster/bulletin board <input type="checkbox"/> TLC website <input type="checkbox"/> Other _____

EDUCATION	Institution	Degree Received	Field of Study
High School			
Undergraduate Studies			
Graduate Studies			
Trade, Business or Correspondence School			

EMPLOYMENT HISTORY Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

From	To	Employer Name	Telephone
Job Title		Address	
Immediate supervisor and their title		Job responsibilities	
Reason for leaving			
From	To	Employer	Telephone
Job Title		Address	
Immediate supervisor and their title		Job responsibilities	
Reason for leaving			
From	To	Employer	Telephone
Job Title		Address	
Immediate supervisor and their title		Job responsibilities	
Reason for leaving			
From	To	Employer Name	Telephone
Job Title		Address	

Immediate supervisor and their title	Job responsibilities
Reason for leaving	

Please list any experience, skills and/or additional training that would enhance your ability to perform the position applied for.

REFERENCES

Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Contact Information (company, address, phone, email)	Years Acquainted
1		
2		
3		

Please read carefully before signing.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Trinity Evangelical Lutheran Church (TLC) to hire me. If I am hired, I understand that either TLC or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of TLC has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to TLC true and complete information on this application. No requested information has been concealed. I authorize TLC to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature _____ Date _____

Please manually sign the application and bring it to the church office or email to Miwa Sperring, Director of Operations (msperring@trinitylansdale.com)

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE ABOVE.

Please use the space on the next page for additional information.

Space for additional information (as needed):
