

Trinity Evangelical Lutheran Church
Lansdale PA

ENDOWMENT FUND APPLICATION

The Endowment Fund of Trinity Evangelical Lutheran Church supports special missions that would not necessarily be funded by the general budget of the Congregation. Members seeking financial assistance for a mission focused project not currently supported by the general budget should complete this application and submit it to the Endowment Committee, Trinity Evangelical Lutheran Church, 1000 W. Main Street, Lansdale PA 19446 or email to Tamera Hatton, thatton@comcast.net, Carol Voicheck, cvoicheck@gmail.com, and Pastor Fritz fowler@trinitylansdale.com

Prior to submitting a request, applications must be signed by a HUB Staff Director AND a Pastor.

Signed applications need to be received by the 20th of the month to be eligible for discussion at the next meeting.

The approval process takes approximately 4 weeks, please keep this in mind when completing the application as it relates to the date monies must be received by the mission project recipient.

To assist the Endowment Program Committee, (EPC,) in reviewing the request, applicants are encouraged to attend the next regularly scheduled EPC meeting following the submission of their application to answer any committee questions.

PROJECT NAME _____

SUBMITTED BY _____ ON _____
Printed Requester's Name Current Date

CONTACT INFO _____
Phone number Email

DATE OF PROJECT _____
(Actual or range)

AMOUNT OF PROJECT \$ _____ AMOUNT REQUESTED \$ _____

TOTAL NUMBER OF PARTICIPANTS _____

DESCRIBE THE PROJECT AND HOW IT WILL BENEFIT/SUPPORT TRINITY and/or THE LARGER KINGDOM.

HOW WILL YOU REPORT THE PROJECT OUTCOME?

DESCRIBE ANY OTHER FUNDRAISING OR FINANCIAL RESOURCES THAT HAVE BEEN CONSIDERED TO SUPPORT THIS PROJECT, INCLUDE ANY FUNDS PREVIOUSLY COLLECTED.

HAS THIS REQUEST BEEN SUBMITTED AND APPROVED IN PRIOR YEARS? _____
YES or NO

SUBMITTED BY _____
Requester's Signature

REVIEWED BY:

HUBS: (circle one) Worship, Christian Care, Ministry Support, Faith Formation Fellowship

Hub liaison needs to be informed, then the Hub liaison forwards the request to Staff Director for signatures.

HUB STAFF DIRECTOR _____
Printed Name

Signature

LEAD PASTOR _____
Printed Name

Signature

DESIGNATED FUND:

SCHOLARSHIP _____ GLOBAL OUTREACH _____
LOCAL OUTREACH _____ DISCRETIONARY _____
CAPITAL IMPROVEMENT _____

SHOULD YOUR REQUEST BE APPROVED:
WHO DOES A CHECK BE MADE PAYABLE TO _____
OR OTHER FORM OF PAYMENT

TO WHOM SHOULD A CHECK BE GIVEN TO _____

FOR COMMITTEE USE ONLY:

Date reviewed by Endowment Committee _____
Committee approval _____

Submitted to Finance/Council _____
Additional Action, if necessary.